



Mae'r cofnodion hyn yn amodol ar gymeradwyaeth yng nghyfarfod priodol nesaf y Pwyllgor

These Minutes are subject to approval at the next appropriate meeting of the Panel

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL
MERTHYR TYDFIL COUNTY BOROUGH COUNCIL**

Llwydcoed Crematorium

Minutes of the meeting of the Llwydcoed Crematorium meeting held on Tuesday, 23 July 2019 at 2.00 pm at the Civic Offices, Merthyr Tydfil County Borough Council, Merthyr Tydfil.

County Borough Councillors - Llwydcoed Crematorium Members in attendance:-

Councillor D Isaac (Chair)

Merthyr Tydfil County Borough Councillors

Councillor M Colbran Councillor J Thomas

Rhondda Cynon Taf County Borough Councillors

Councillor G Jones Councillor A Crimmings

Officers in attendance

Ms L Coughlan, Solicitor

Ms J Lewis, Bereavement Services Manager

Mr S Preddy, Group Accountant

Ms H Williams, Wales Audit Office

Mr C Pritchard, Assistant Cemetery Manager/Crematorium Supervisor

9 APOLOGIES FOR ABSENCE

Apologies for absence were received from County Borough Councillors H. Boggis, A. Fox and K. Morgan (Rhondda Cynon Taf County Borough Council) and Councillor D. Chaplin (Merthyr County Borough Council).

10 DECLARATION OF INTEREST

RESOLVED - In accordance with the Members Code of Conduct, the following declaration of personal interest were declared:-

1. County Borough Councillor G. Jones,
- "I am a Member of the local Male Voice Choir".

11 MINUTES

RESOLVED to approve as an accurate record, the minutes of the meeting of the Llwydcoed Crematorium Joint Committee held on 28th May 2019.

12 REPORT OF THE BEREAVEMENT SERVICES MANAGER

12.1 Capital Works Programme

The Bereavement Services Manager provided an update to Members in respect of the Capital Works Programme, approved by Members.

Following discussions, it was **RESOLVED** to note the approved capital works plan.

12.2 Llwydcoed Christmas Carol Service

Members were advised that the Llwydcoed Crematorium Christmas Carol Service has been scheduled this year for Saturday 7th December 2019 at 12 noon, and an invitation be extended to Members and their families.

A Member requested that an invitation be extended to the local Male Voice Choir inviting them to perform at the Llwydcoed Christmas Carol Service in 2020. In response, it was noted that a formal invitation be sent to the local Male Voice Choir inviting them to perform at the Service next year.

Following discussions, Members **RESOLVED** to note the information.

12.3 Future Car Parking and Planting Schemes

The Bereavement Services Manager asked Members to consider the proposal regarding car parking and planting schemes, and if in agreement, costs of the scheme be sought.

Following discussions, it was **RESOLVED** that clarification be sought on costs of the scheme.

12.4 Wesley Media Screens

Members were advised that following a meeting with Officers and Wesley Media to discuss the concerns raised by Members regarding the Wesley Media Screens, Wesley Media are providing an improvement scheme for all aspects of the system and will be providing costs for the works in due course.

Following discussions, Members **RESOLVED** to note the report.

12.5 Crematorium Notice Boards

In relation to the concerns raised regarding the lack of notice boards, Members were informed that a further two notice boards had been purchased and sited at appropriate locations within the Crematorium grounds.

12.6 Provision of a Meeting Room at Llwydcoed Crematorium

Members were informed that a firm commitment from Corporate Estates that work to create a meeting room at Llwydcoed Crematorium would commence during the middle of September 2019, and following the works, it would be possible to hold future meetings of the Joint Committee at Llwydcoed Crematorium.

12.7 Statistics and Performance

In her report, the Bereavement Services Manager provided Members with Statistics and Performance figures relating to the operation of the Crematorium since the last meeting.

Following consideration thereof, it was **RESOLVED** to note the information.

13 **REPORT OF THE TREASURER**

The Group Accountant presented the Joint Committee with the Annual Return for the Year Ended 31st March 2019 and the 2019/20 Budget Monitoring update.

It was reported that no material amendments were identified as part of the audit review process within the Annual Return for the Year Ended 31st March 2019.

Members were provided with an update in relation to The Budget Monitoring Report, which provides a comparison of actual and projected expenditure and income against the approved budget for the first three months of 2019/20 financial year. An explanation was provided in respect of the main expenditure variance.

Following consideration of the report it was **RESOLVED:-**

1. To approve and note the Annual Return for the Year Ended 31st March 2019; and
2. To approve and note the 2019/20 Budget Monitoring update.

**This meeting closed at
2.25 pm**

**D.ISAAC
Chairman.**